



Instructions for SAG-AFTRA Vice President Election Candidates

These instructions highlight some of the important rules governing the Vice President elections at convention. However, this is not a complete list and you are urged to read the “Convention Rules” and the “SAG-AFTRA Nominations and Election Policy” for more complete information regarding eligibility, candidacy and elections. If you have any questions, please contact Governance Executive Director Michelle Bennett at 323-549-6094 or by email at nationalelections@sagaftra.org.

Candidates Nominated at Convention:

1. **VICE PRESIDENT POSITIONS:**

Candidates for Executive Vice President shall be nominated by any delegate attending Convention at a meeting of the entire delegate body.

Candidates for Vice President other than the Executive Vice President shall be nominated by any delegate attending Convention from their respective delegate caucuses, as set forth in Article VI.G.1.c.ii of the SAG-AFTRA Constitution.

2. **NOMINATIONS:**

To be eligible to stand for election, a candidate must be nominated by a Convention delegate, the nomination must be seconded by a Convention delegate and the candidate must submit a Consent to Serve form. Any one delegate may not nominate more than one (1) candidate for each office.

3. **CONSENT TO SERVE:**

All nominated candidates must complete a written Consent to Serve form, which must be returned no later than one (1) hour after the close of Nominations.

Consent to Serve forms may also be delivered, mailed or emailed to the SAG-AFTRA National Office, c/o Governance Department at 5757 Wilshire Boulevard, 7th Floor, Los Angeles, CA 90036 or nationalelections@sagaftra.org, in advance of the Convention, provided that such forms must be received in the SAG-AFTRA National Office no later than **October 9th at 5:00 p.m. PDT. NO EXCEPTIONS.**

Once Nominations have closed, a candidate may not revoke his or her Consent to Serve. A failure to submit the Consent to Serve form in a timely manner will result in disqualification of the nominee.

*****PLEASE BE ADVISED*****
CANDIDATES ARE ENCOURAGED TO SUBMIT THE CONSENT TO SERVE
FORM IN ADVANCE OF PUBLISHED DEADLINES

IMPORTANT INFORMATION

Please note: A candidate who chooses to mail or email his or her Consent to Serve is urged to do so with sufficient time for receipt by the established deadline. If the document is not actually received in the national office by the time specified, no excuse will be accepted for late filing. Therefore, candidates are urged to check with the national office to ensure that their Consent to Serve has been received. A failure to submit a Consent to Serve form in a timely manner will result in disqualification of the nominee.